



ADMINISTRATIVE NOTES

Newsletter of the Federal Depository Library Program

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GP 3.16/3-2:14/08

April 15, 1993

Short Shipments and Rain Checks

The Library Programs Service (LPS) has developed new policies governing short shipments and rain checks. Depository libraries will receive more dependable service under these policies, and LPS personnel will be able to handle these shortage situations more predictably and effectively.

This policy covers paper, electronic, and microfiche format shipments from LPS, but not shipments from a contractor or another agency. The policy will be applied when the number of copies received is less than the quantity required to make complete distribution. Such shortages will result in either a short shipment, a rain check, or the library may receive the information in an alternative format. Special attention will be accorded to titles on the claims core list.

The underlying reason for LPS to make short shipments and to issue rain checks is that there is no space for LPS to store material until the full quantity of stock can be obtained. In addition, these policies take into account the libraries' need for timely information. It is unreasonable to make every library wait for a publication because there is not sufficient stock to make complete, concurrent distribution to each selecting library.

A "Rain Checkered" History

Since the mid-1980's LPS has included a "rain check" in some libraries' shipments when the available stock was not sufficient to fulfill all of the initial distribution requirements. The intention was to obtain additional copies of the rain checked titles and complete the distribution at a later date. The effect of the rain check policy on LPS' operation was to allow shorts to be shipped, instead of storing those titles until sufficient stock was obtained. Regional depositories were not to have received rain checks. Unfortunately, filling rain checks has been a low priority function in LPS, and has received little systematic attention, with the result that many rain checks have not been honored.

New Rain Check Policy

Effective immediately, LPS will limit rain checks to claims core list titles, and to other titles which may be included at LPS' discretion. No rain checks will be issued for non-core list titles which are shipped short, and regional depositories will not be rain checked or shipped short on any item.

Since only titles with claims core list status will be rain checked, LPS will make every effort to obtain sufficient copies to honor the rain checks and fill claims within 90 days. This may occasionally result in selective libraries receiving microfiche for a title normally distributed in paper, in cases where microfiche is the only format which LPS can obtain.

Processing the Rain Check Backlog

The rain check backlog consists of approximately 1,000 titles which were distributed short from 1987 through 1993. Starting with the 1992 and 1993 rain checks, this backlog will be evaluated, and libraries will be advised which rain checked titles are still being sought for distribution. LPS will close out backlogged rain checks for non-core list titles, for superseded items, and for all rain checks for publications shipped prior to 1990.

Processing Short Shipments

When the quantity of paper or electronic titles on hand is insufficient to make full initial distribution, LPS' actions will depend on the claims core list status of the publication; and, to a lesser extent, on the magnitude of the shortage.

- 1) LPS will ship short any **claims core list title** (including all CD-ROMs, or other priority titles, as designated by LPS management), using all of the stock on hand. The available copies will be distributed to regional depositories first, and rain checks will be sent to those selective libraries which were entitled to the item but did not receive it. LPS Acquisitions personnel will maintain a record of those libraries "rain checked" and the action being taken to resolve the shortage. These titles will be marked with a + sign on the shipping list.

Additional copies to make up the shortage and for claims processing will be obtained from the publishing agency or the Sales Program; by going back-to-press or photocopying; or by converting the publication to microfiche.

LPS will go back-to-press only in unusual cases, for example where the publication's content or physical attributes prohibit conversion to microfiche. LPS may reprint using the "information content only" printing specifications to reduce costs. These specifications may, for example, call for black and white printing instead of color, or for less expensive paper or binding.

Rain checks will be monitored on a regular basis, and titles which are still rain checked after 90 days will be closed out. Using information from the Lighted Bin System, an "unable to fill rain check" notice will be sent to the libraries that were shorted.

- 2) For titles **not on the claims core list**, the publication will be shipped short. No rain checks will be issued. The available copies will be distributed to regional depositories first, and the remaining stock distributed among the selective libraries which select that item number. LPS will vary the distribution pattern so that the occurrence of being shorted falls equitably among the selective libraries. These titles will be marked with a % sign on the shipping list.

When it proves necessary to ship short a title which is not on the claims core list, all of the available stock will be used to make initial distribution. The shipping list will indicate that the publication was shipped short and that no additional distribution will be made.

- 3) If a **non-core list title** intended for paper distribution is extremely short, LPS may convert the publication to microfiche in order to make complete distribution.

If the publication cannot be converted to microfiche, and all other attempts to secure the full quantity of stock are unsuccessful, LPS will try to obtain sufficient copies to make distribution to the regional depositories. A note indicating that distribution is being made to regionals only will be placed on the shipping list next to the title of the affected publication.

Microfiche

Publications which LPS distributes in microfiche will not be rain checked. In order to make complete distribution, without rain checks, LPS will make up any shortages by:

- producing the necessary additional copies on the microfiche duplicating machine, or
- at the Acquisitions Coordinator's discretion, usually when a title is extremely short, initiating a print order for full distribution quantity against one of the microfiche contracts.

In the latter case, the stock on hand will be distributed by LPS, thus ensuring timely distribution to the regionals. All libraries selecting that item number will later receive a second copy from the contractor. Utilizing the full-service contract to perform the secondary distribution (even though for a few libraries it is a redundant distribution) is a more economical alternative than managing a customized partial distribution to those libraries which were initially shorted.

If you have questions concerning this policy or the distribution status of a particular title, please direct your Depository Library Inquiry Form to:

Shorts and Rain Checks
Library Programs Service
Stop SLLA
U.S. Government Printing Office
Washington, DC 20401

Fax: (202) 512-1196



Claims Core List Expanded

Since the claims core list was announced in Administrative Notes (v. 14, #5, 2/28/93), LPS has received suggestions for expanding the list from some 30 depository librarians. These suggestions have been compiled, and 19 titles or class stems which were requested by at least five librarians are being added to the claims core list.

LPS will begin ordering these titles with the additional copies required to fill claims. However, there will be a period of time, perhaps up to three months, before LPS begins to receive and ship these publications ordered with the additional claims copies. Therefore, you may receive some "Claims Copies Exhausted" responses for the expanded claims core list titles during the transition period.

The following is a consolidated claims core list, with newly added items in **bold**, preceded by an asterisk:

Class #	Title	Item #
A 1.10:	[Agriculture] Yearbook	0017
A 1.47:	Agricultural Statistics	0001
AE 2.106:	Federal Register	0573-C or 0573-D
AE 2.106/2:	List of Sections Affected, Code of Federal Regulations	0573-C or 0573-D
AE 2.106/3:	Code of Federal Regulations	0572-B or 0572-C
AE 2.108/2:	U.S. Government Manual	0577
AE 2.109:	Weekly Compilation of Presidential Documents	0577-A
* AE 2.110:	Slip Laws (Public)	0575
AE 2.111:	Statutes at Large	0576
AE 2.114:	Public Papers of the President	0574-A
C 1.108/2:	Franchise Opportunities Handbook	0231-B-04
* C 3.31/4:	Census of Agriculture: State and Area Reports	0152-A-01 to 40
C 3.134:	Statistical Abstract of the U.S.	0150 or 0150-B
C 3.134/2:		
C 82/2/date	County and City Data Book	0151
C 3.134/2:		
H 62/970	Historical Statistics of the U.S.	0151
* C 3.145/4:	Census of Governments	0148-A
C 3.186:	Current Population Reports	0142-C to C-15
C 3.163/3:	Census Catalog and Guide	0138
* C 3.204/3-	County Business Patterns	0133-A-01 to 53
C 3.223/-:	Census of Population and Housing	0159-C-01 to 53
	0156-K-01 to 53	
	0159-B-01 to 53	
	0156-M-01 to 53	
C 3.224/-:	Census of Housing	0156-B-01 to 53

* C 3.255/2:	Census of Retail Trade: Geographic Area Series	0132-A-01 to 53
* C 3.256/2:	Census of Wholesale Trade: Geographic Area Series	0132-B-01 to 53
C 13.22:	Journal of Research of NIST	0246-E
C 51.9/3:	Government Reports Announcements and Index	0270
C 51.9/4:	Annual Index, Government Reports Announcements and Index	0270
C 59.11:	Survey of Current Business	0228
* C 59.11/3:	Business Statistics	0228
C 59.18:	Local Area Personal Income	0130-D-04
* C 61.11:	Foreign Economic Trends	0231-I
* C 61.12:	Overseas Business Reports	0231-B
* C 61.34:	U.S. Industrial Outlook	0215-L
* D 101.22:	550-nos., Country Studies, Area Handbook Series	0327-J
ED 1.109:	Condition of Education	0461-A-12
ED 1.326	Digest of Education Statistics	0461-D-09
EP 1.67:	EPA Journal	0431-I-66
GP 3.8:	Monthly Catalog of United States Government Publications	0557-A or 0557-B
GP 3.22/2:	Subject Bibliographies	0552-A
GP 3.22/3:	Publications Reference File	0552-B
HE 3.3:	Social Security Bulletin	0523
HE 3.6/8:	Social Security Handbook	0516-C-01
HE 20.4010:	FDA Consumer	0475-H
HE 20.6210:	Vital Statistics of the U.S.	0510
* HE 20.6223:	Health United States	0483-A-08
HE 20.7009/4:	MMWR	0508-A-03
I 28.37:	Minerals Yearbook	0639
J 1.14/7:	Uniform Crime Reports	0722
J 29.9/6:	Sourcebook of Criminal Justice Statistics	0968-H-06
JU 6.8:	United States Reports	0741
* L 2.3:	BLS Bulletins	0768-A-01
L 2.3/4:	Occupational Outlook Handbook	0768-C-02
L 2.3/5:	Handbook of Labor Statistics	768-C-03
L 2.6:	Monthly Labor Review	0770
L 2.38/3:	CPI Detailed Report	0768-F
* L 2.41/2:	Employment and Earnings	0768-B
* L 2.61:	Producer Price Indexes	0771-B
* L 37.2:	Dictionary of Occupational Titles	0780-A-01
Oc 1 1/2/yr.		
P 1.10/8:	National Zip Code Directory	0839-A-03
PR 42.9:	Economic Report of the President	0848
PREX 2.8:	Budget of the United States Government	0853
PREX 2.20:	Catalog of Federal Domestic Assistance	0853-A-01
PREX 3.15:	World Factbook	0856-A-07
* S 1.1:	Foreign Relations of the U.S.	0872-B

* S 1.3/5:	Dispatch	0864
* S 1.123:	Background Notes	0862-B
S 9.10:	Treaties and Other International Acts of the U.S.	0899
SI 1.20/2:	Handbook of North American Indians	0909-D-01
T 22.23:	Internal Revenue Bulletin	0957
T 63.103/2:	Treasury Bulletin	0926-A
X:	Congressional Record (bound) MF	0993-A
X	Congressional Record (bound) Index and Daily Digest	0993-B or 0993-C
X/A:	Congressional Record (daily)	0994-B or 0994-C
Y 1.1/3:	Senate Documents	0996-A or 0996-B
Y 1.1/4:	Senate Treaty Documents	0996-A or 0996-B
Y 1.1/5:	Senate Reports	1008-C or 1008-D
Y 1.1/6:	Senate Executive Reports	1008-C or 1008-D
Y 1.1/7:	House Documents	0996-A or 0996-B
Y 1.1/8:	House Reports	1008-C or 1008-D
Y 1.2/5:	United States Code	0991-A or 0991-B
Y 3.T 22/2:	[OTA] Reports and Publications	1070-M
Y 4.EC 7:EC 7	Economic Indicators	0997
Y 4.P 93/1:	Congressional Directory	0992

In addition, all CD-ROM products, all decennial census publications, and all LPS publications issued under item 0556-C will be treated as claims core list titles.

Our thanks go to each librarian for the thoughtful recommendations for the claims core list. Your participation in this process will improve the Federal Depository Library Program for everyone. LPS will continue to accept and evaluate suggestions from the depository library community for additions to the claims core list. These suggestions should be mailed or faxed to:

CLAIMS CORE LIST

Chief, Administrative Support Group

Stop SL

U.S. Government Printing Office

Washington, DC 20401

Fax: 202-512-1432

Alternatively, send an E-Mail message to Gil Baldwin, LPS6, on the Federal Bulletin Board (202-512-1397).



AC SIS Causes Changes

The Depository Administration Branch (DAB) is now in the fifth month of Phase I implementation of the automated Acquisition, Classification and Shipment Information System (AC SIS). With the inauguration of AC SIS, DAB is reexamining existing policies and procedures which worked well in a manual system but are at odds with an automated environment. As DAB continues to work with the computer system, policy changes will be implemented. Every effort will be made to inform the depository libraries of these changes. Several new policies and procedure are announced in this issue.



Item Deselections: Some Quick, Some Not

Depository library staff who deselect item numbers notice that some deselections take effect fairly quickly, while others are not implemented for months. The delay in stopping shipment results from necessary differences in processing deselections for some materials.

Item numbers may be deselected at any time by submitting "Amendment of Selections" post cards. Library Programs Service (LPS) staff enter deselections promptly into the Depository Distribution Information System (DDIS) upon receipt. For government documents distributed by LPS, deselections become effective within 4-6 weeks.

A different time frame applies to deselections of items distributed by agencies other than LPS. Documents are also distributed to depositories by:

- microfiche contractors,
- the Department of Energy,
- the U.S. Geological Survey, and
- the Defense Mapping Agency.

GPO sends these agencies magnetic tapes and printouts containing current distribution information on a quarterly basis. Updating the distribution databases and generating tapes and printouts more frequently would be prohibitively expensive. Therefore, when a depository library deselects an item distributed by one of the agencies listed above, the item may still be shipped to the library for 3 months or more.

Depository library staff should select microfiche and maps distributed by these agencies with the realization that deselection of these items may take several months to implement. The selection of some microfiche and map item numbers represents a commitment to receipt of material for considerably longer than material that is distributed directly from LPS.




LPS Eliminates Duplicate Shipments Of ERIC, Education Documents

In order to reduce duplication, LPS no longer distributes the ERIC versions of documents already distributed to depository libraries under other Education Dept. classes. In most cases, the ERIC version is received months after the title is distributed under an Education Dept. class. If however, the ERIC version is received before the Education Dept. title is received for shipment in paper or microfiche, the ERIC version will be the only one distributed.

OCLC record 17015560 shows an example of duplicate distribution of an ERIC/Education title.

Title:	Library Literacy Program
Education Class:	ED 1.18/2:
ERIC class:	ED 1.310/2:

If you have questions concerning this policy, please contact Earl Lewter, Chief, Classification and Control Section, at 202-512-1063.



Changed Classification for Temporary Committees, Commissions, and Boards

In the forthcoming March 1993 issue of the List of Classes, some SuDocs classification changes have been made to the Y 3. classes. Effective April 1, 1993, all commissions, committees, and boards that are established for a **short** duration will no longer be listed separately in the List of Classes.

The reports and publications of these temporary commissions, committees and boards are now classed under the SuDocs class stem Y 3.2.; item number 1089. A Cutter number based on the name of the commission, committee or board follows the SuDocs stem. A second Cutter number, based on a significant word in the title of the publication, follows the Cutter number for the committee name.

For example:

Agency:	Commission to Promote Investment in America's Infrastructure
Title:	Financing the Future
Class:	Y 3.2:IN 8/F 28

Changed Classification for Weekly and Irregular Periodicals

As a result of ACSIS implementation, the Depository Administration Branch (DAB) has implemented a new policy for the classification of weekly and irregular periodicals. The new procedure is described in the GPO Classification Manual [GP 3.29:P 88/993], page 39.

In the new procedure, numbers indicating the coverage date, separated by dashes, follow the class stem. This method improves identification of individual issues. Previously, weekly periodicals which had no numeric designation were numbered by the week.

Examples of SuDocs classes under the new and old methods follow:

Title: Labor Press Service, Week of Jan. 1, 1993

New method: L 1.78:993-1-1

Old method: L 1.78:993/1

In the example on page 39 of the GPO Classification Manual, slashes should be changed to dashes: L 1.78:992-10-12.

For irregular periodicals, beginning with the first issue of the fiscal or calendar year, the classification will be designated by the month of the issue, if no other numeric designation is provided.

For example:

Civil Rights Update, January/February 1993
CR 1.15:993/JAN.-FEB.

Technology at a Glance, May 1992
C 13.75:992/MAY

Energy & Technology Review, October-November-December 1992
E 1.53:992/OCT.-DEC.

Ordnance, February 1993
D 105.29:993/FEB.

DAB staff will make every effort to correct classes assigned to previous issues before these changes were implemented. Look for these corrections in the Classification/Cataloging Update in each issue of Administrative Notes.



Help Us Answer Your Inquiries!

Depository librarians are encouraged to submit classification inquiries on the Depository Library Inquiry Form by fax to (202) 512-1196 or by mail to the address on the form. Depository staff are asked to provide as much information as possible. Please supply photocopies of title pages, microfiche headers, shipping list numbers, etc., if available. These materials are essential to LPS efforts to answer your inquiries, as LPS does not have a library collection from which to retrieve publications for research.

As announced in Administrative Notes, v. 14, #6, (3/15/93), classification inquiries are now answered in a new column: the Classification/Cataloging Update. Please check the Classification/Cataloging Update in each issue of Administrative Notes to see if your inquiry has been answered there, as individual responses are no longer sent to libraries.



Shipping List Annotated for Claims

The shipping lists sent to depositories by LPS have a new look and new content. The changes are designed to help depository staff determine the status of publications and whether or not they may be claimed. Designated symbols show which publications are shipped short, are rain checked, are on the claims core list, and most importantly, may be claimed.

GPO sales information remains on the shipping list, though depository staff should be aware that more accurate and up-to-date information is available on the PRF (Publications Reference File) in microfiche or through the DIALOG Information Retrieval System.

The box reproduced below will appear on the bottom of the reverse side of each shipping list.

Explanation of Symbols

- | | |
|----|---|
| + | Short - Core title - Rainchecks will be issued - <i>May be claimed</i> , if item number is selected, and neither publication nor rain check is received - Claims and rainchecks will be filled when additional stock arrives |
| ++ | Core title - <i>May be claimed</i> , if item number is selected |
| % | Short - No rainchecks will be issued - <i>Do not claim</i> |
| @ | Short - Core title - LPS is unable to obtain additional copies - <i>Do not claim</i> |
| * | For sale by the Superintendent of Documents |



Outstanding Catalogers: Dearnbarger, Luoma, Mehta

Dennis Dearnbarger, Bob Luoma, and Sumati Mehta are three more catalogers who earned outstanding ratings for performance in fiscal year 1992. Dennis received his M.S.L.S. at the University of Illinois (Urbana-Champaign). Prior to coming to GPO in 1989, he worked at the National Aeronautics and Space Administration headquarters library. He was a cataloger and Interlibrary Loan Coordinator at the time when NASA libraries went online with the ARIN public access catalog.

Dennis also worked at the Smithsonian Institution's National Air and Space Museum, where he prepared index entries of the museum's archives and worked on a user's guide to MARC-AMC. Prior to that, he was a newspaper librarian in Champaign, where, among many other duties, he worked on a community data-sharing project, sending library-compiled subject indexes and abstracts to vicinity libraries.

At GPO's Library Programs Service, Dennis specializes in cataloging monographs, primarily paper and microfiche formats. A major responsibility is processing name authorities in cooperation with the Library of Congress, for inclusion in the online name authority file. He also provides training and assistance to the cataloging staff in name authority construction and research. He took part in two additional projects: preparing for a cataloging contract, and investigating COSATI/MARC records transfer.

Bob Luoma earned a B.A. in English and an M.L.S. from Florida State University. He was a cataloger at Florida State University Library for eight years. For the first five years, he cataloged monographs, primarily in library science and law, and also served as authorities coordinator. For the next three years, he worked as supervisor of the data base management unit. In this position, he was responsible for online authority control and catalog maintenance, OCLC activities, and some preservation work.

Bob came to GPO in 1990. At the Library Programs Service, he catalogs monographs, specializing in Congressional and CD-ROM publications. He also serves as the back-up OCLC liaison. In addition, he uses his considerable expertise with online systems to good effect in training new catalogers on OCLC.

Sumati Mehta received a B.A. in Language and Philosophy from Bombay University in Bombay, India, and an M.L.S. from North Carolina Central University. She worked as a reference librarian at Winston-Salem State University, and then as branch librarian at the Music Library at Kentucky State University. She then moved to Howard University in Washington, D.C., where she was a monographs cataloger. She transferred to GPO in 1989.

At GPO, she catalogs serials in paper and microfiche formats. Another major duty is establishing new series for the automated series authority file, in cooperation with the Library of Congress. She provides ongoing series authority file maintenance, updating and deleting records as needed. She also serves as GPO's serial records liaison with OCLC, transmitting data necessary for file maintenance.



Classification/Cataloging Update

April 2, 1993

1993-03

Item #	Class #	Shipping List #	Title	Change
0102-B-48	A 57.38:N 51	92-0714-P	Soil Survey of Nicholas County, West Virginia, June 1992	Change class to: A 57.38:N 51/2
0140-A-05	C 3.215/8:989	92-0094-P	Current Construction Reports, Special Studies, Expenditures for Non-residential and Repair, 1989	Change class to: C 3.215/8-2:989
0146	C 3.2:EL 2/5/1992	92-0529-P	Growth of America's Oldest-Old Population	Change class to: C 3.2:EL 2/7/1992
0146	C 3.2:H 79/2	93-0016-P	1992 National Hospital Ambulatory Medical Care Survey, Sampling and Information Booklet	Change title to: 1993 National Hospital Ambulatory Medical Care Survey, Sampling and Information Booklet
0146	C 3.2:J 57/2	92-2757-M	Job Instructions Nonresponse Followup Enumerator	Change class to: C 3.2:J 57/8
0191-C-01	C 55.433:990/6	92-1318-M	Outer Continental Shelf Environmental Assessment Program, Comprehensive Bibliography, June 1990	Change class to: C 55.433:990/BIBL.
0233	TD 11.1:991	92-2719-M	Federal Maritime Commission 30th Annual Report	Change class to: FMC 1.1:991
0344	D 114.2:H 88	92-2488-M	The Demands of Humanity: Army Medical Disaster Relief	Duplicate. Correct class: D 114.17:H 88, SL 83101-1 P, Item 0344-E
0374-A	D 202.13:38/15	92-0631-P	Approach, The Naval Aviation Safety Review, v. 38, no. 15, Oct. 1992	Change class to: D 202.13:37/15 Error in numbering on document
0374-A-01	D 201.32:993/1	93-0118-P	Fathom, Afloat Safety Review, v. 25, no. 1, Jan./Feb. 1993	Change class to: D 201.32:25/1
0405-C	D 208.22:992/6	93-0068-P	Perspective...The Navy Officers' Professional Bulletin, Nov.-Dec. 1992	Change class to: D 208.22:992/V.1

Classification/Cataloging Update

April 2, 1993

1993-03

Item #	Class #	Shipping List #	Title	Change
0405-C	D 208.22:993/1	93-0169-P	Perspective...The Navy Officers' Professional Bulletin, Jan.-Feb. 1993	Change class to: D 208.22:93/V.2
0431-C-08	TD 4.2:L 88	90-0323-P	FAA Loran Early Implementation Project, Final Report	Duplicate. Correct class: TD 4.32/25:90-1 SL 92-2212-M Item 0431-A-48
0431-C-08	TD 4.2:R 24	92-0499-P	Recruitment Kit	Change class to: TD 4.2:R 24/2
0431-I-01	EP 1.2:C 76/16	92-2386-M	Assessing the Environmental Consumer Market, U.S. EPA, April 1991	Duplicate. Correct class: EP 1.2:C 76/15 SL 91-0472-P Item 0431-I-01
0431-K	EP 1.8:C 49/4	92-0315-P	Citizen's Guide to Pesticides, 4 ed.	Duplicate. Correct class: EP 5.8:C 49/2, SL 90-0357-P, Item 0473-B-02
0431-K-12	EP 1.23/9:600/8-90/004	92-2596-M	Geostatistics for Waste Management: A User's Manual for the GEOPACK (Version 1.0) Geostatistical Software System, Project Sum.	Duplicate. Correct class: EP 1.8:G 29 SL 90-0178-P Item 0431-K
0431-L-05	EP 1.107:V 81/991	92-1890-M	National Priorities List Sites Vermont, Sept. 1991	Change class to: EP 1.107:V 59/991
0447-A-01	HE 23.3002:N 47	92-0400-M	Establishing a National Newsletter to Disseminate Information on Support for Family Caregivers, Final Report, U.S. HHS, 11/29/88	Duplicate. Correct class: HE 23.3002:F 21/9, SL 92-0152-M
0455-B-02	ED 1.2:D 26/992	92-2758-M	Digest of Data on Persons with Disabilities, 1992	Change class to: ED 1.2:D 26/3/992
0455-B-02	ED 1.2:F 11	92-0202-P	Get the Facts About Chapter 2	Change class to: ED 1.402:C 36/2
0455-G-04	ED 1.308:ED 8/992	93-0104-P	Educational Research and Improvement Office, A Pocket Guide to ERIC, Revised Oct. 1992	Change class to: ED 1.308:ED 8/6/992

Classification/Cataloging Update

April 2, 1993

1993-03

Item #	Class #	Shipping List #	Title	Change
0461-A-01	ED 1.102:D 36/3	92-2212-M	Occupational and Educational Outcomes of 1985-86 Bachelor's Degree Recipients.	Duplicate. Correct class: ED 1.328:OC 1, SL 91-528-M, Item 0455-G-09
0475-H-01	HE 20.4010/A: M 46/12	93-0037-P	Using over-the-counter Medications Wisely	Duplicate. Correct class: HE 20.4010/A: OV 2/3, SL 92-0560-P
0475-H-01	HE 20.4010/A: T 66/3	93-0037-P	Acne Agony	Duplicate. Correct class: HE 20.4010/A: AC 6/2, SL 92-0565-P
0483-E-01	EP 4.2:ST 2/10	92-2129-M	Directory of States Indoor Air Contacts, Feb. 1991	Duplicate. Correct class: EP 1.102:ST 2/2 SL 91-402-P, Item 0431-J-13
0500-E	HE 20.6209: 10/184	93-0076-P	Current Estimates from the National Health Interview Survey, 1991	Change class to: HE 20.6209/4: 991
0507-Y-01	HE 20.3752:D 54	93-0063-P	Preventing Diabetic Eye Disease, a Two-Hour Accredited Continuing Education Program for Pharmacists	Change class to: HE 20.3752: D 54/6
0524-A-01	HE 24.2:IN 2/988	92-2623-M	Implementing Mandatory Income Withholding, Monograph, 1988	Change class to: HE 24.2:IN 2/3
0569-B	AE 1.108:R 24/4	92-0278-P	Guide to Record Retention Requirements in the CFR: Revised as of Jan. 1, 1992	Change class to: AE 2.108:R 24/992
0612	I 49.2:F 52/19	92-0348-P	Mark Trail Tells the Story of a Fish in Trouble	Change class to: I 49.2:F 52/20
0631	I 53.2:AD 9/3	93-0113-P	Adventures in the Past Heritage Education BLM	Change class to: I 53.2:H 42/992
0632-A	Y 3.T 22/2:2 D 46/2	92-0632-P	Green Products by Design (Summary)	Change item to: 1070-M
0648-E	I 19.88/3:T 22/ SUPP.	93-0042-P	Comprehensive Management and Use Plan, Map Supp., Trail of Tears National Historic Trail	Change class to: I 29.88/3:T 22/SUPP.

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April 2, 1993

1993-03

Item #	Class #	Shipping List #	Title	Change
0717-A	J 1.8:AT 84/2/988/9.101.300	91-0401-P	United States Attorneys' Manual, Title 9, USAM 9.101.300 [sic], May 9, 1991	Change class to: J 1.8:AT 84/2/988/9-101.300
0717-A	J 1.8:AT 84/2/988/9-101.300	91-0644-P	United States Attorneys' Manual, Title 9, USAM 9-101.300, Aug. 29, 1991	Change class to: J 1.8:AT 84/2/988/9-101.300/991-2
0718-A-09	J 32.10:J 98/988	92-0169-P	Offenders in Juvenile Court, 1988	Change class to: J 32.10:J 98/6/988, SL 92-0169-P, Item 0718-A-09
0718-A-09	J 32.10:J 98/989	93-0105-P	Offenders in Juvenile Court, 1989	Change class to: J 32.10:J 98/6/989, SL 93-0105-P
0830-H-20	NAS 1.19/3:109	92-0694-P	Bioregenerative Life-Support Systems and Space Flight	Change class to: NAS 1.69:109
0831-B-01	NF 3.2:M 46	92-0691-P	The National Endowment for the Humanities is Pleased to Announce the Media Log	Change class to: NF 3.8:M 46/2/ANN.
0922-D-01	SI 14.15:1993/1	93-0093-P	Calendar, National Museum of African Art, Winter 1993	Change class to: SI 14.15:993/1
0964-E	T 22.51:1096/991	92-0108-P	Annual Summary and Transmittal of U.S. Information Returns, Form 1096, 1992	Change class to: T 22.51:1096/992
0996-A	Y 1.1/7:102-396	92-0628-P	102-2:House Report No. 102-396	Correct title to: 102-2:House Document No. 102-396
1018-A	Y 4.H 81/3:V 9/11/AMDTS.	93-0100-P	102-2 Hrg., Amdts. to the Uniformed and Overseas Citizens Absentee Voting Act	Change class to: Y 4.H 81/3:V 94/11/AMDTS.

Classification/Cataloging Update

April 2, 1993

1993-03

Item #	Class #	Shipping List #	Title	Change
1051-H-11	Y 3.N 88:25/1403	92-0176-M	Safety Evaluation Report Related to the full-term Operating License for the Dresden Nuclear Power Station, Unit 2 Docket, No. 50-237...NUREG 1403...U.S.N.R.C....Oct. 1990	Change class to: Y 3.N 88:10/1403
1061-F-02	Y 3.IN 8/28:9/ 984	85-0557-P	International Joint Commission, Second Biennial Report Under the Great Lakes Water Quality Agreement of 1978	Change class to: Y 3.IN 8/28:11/984
1062-D-01	Y 3.D 27:D 63/2	95-0591-P	Americans with Disabilities Act	Change class to: Y 3.B 27:D 63/2

Update to the List of Classes

April 2, 1993

1993-05

Class no.	Item no.	Change/Notice
A 57.46/13:	0102-B-02	Federal State Private Cooperative Snow Surveys Basin Outlook Reports. (MF) Title changed to: Alaska Snow Survey Reports.
D 5.351/2:	0378-E-11	Nautical Charts and Publications (various regions). (annual) Class changed to: C 55.440:(Nos). Item number does not change. Item number 0378-E-22, reported earlier, was in error.
C 55.627:	0207-C-5	Preliminary Report and Forecast of Solar Geophysical Data. (MF) New.
HE 20.8008:		Alcohol, Drug Abuse, and Mental Health Administration. Agency name changed to: Substance Abuse and Mental Health Services Administration.
HH 1.117:	0581-K	Labor Relations Letters. New.
JU 13.9/3:	0743-C-04	Connections. (quarterly) New.
NAS 1.19/3:	0830-H-20	NASA Education Briefs for the Classroom. (P) Class changed to: NAS 1.69:
Y 3.IN 8/25:17/	1051-D-01	Serie De Estudios De Paises. (irregular) New.

Update to the Superseded List

April 2, 1993

1993-03

Class no.	Item no.	Title	Status
D 7.41:	0314-V	DLAPS	Keep latest edition
D 211.6/2:D 64/ (date)	0412-B	U.S. Navy Diving Manual	Keep latest revision
HE 22.41:	0512-A-01	International Classification of Diseases	Formerly classed under HE 22.2:IN 8/2.Keep latest edition and latest addendum
T 70.2:F 51/ (date)	0971-B	Identification of Firearms within the purview of the National Firearms Act	Keep latest edition
T 70.2:F 51/2 (date)	0971-B	Federal Firearms Licensee Information	Keep latest edition
T 70.2:F 51/4 (date)	0971-B	Firearms or Ammunition Manufacturers and Importers Information Booklet	Keep latest edition

Table of Contents

Short Shipments and Rain Checks	1
Claims Core List Expanded	4
ACSIS Causes Changes	7
Item Deselections: Some Quick, Some Not	7
LPS Eliminates Duplicate Shipments Of ERIC, Education Documents	8
Changed Classification for Temporary Committees, Commissions, and Boards	8
Changed Classification for Weekly and Irregular Periodicals	9
Help Us Answer Your Inquiries!	10
Shipping List Annotated for Claims	10
Outstanding Catalogers: Dearnbarger, Luoma, Mehta	11
Classification/Cataloging Update: 1993-03	12
Update to the List of Classes: 1993-05	17
Update to the Superseded List: 1993-03	17

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